



**MGM Dental College and Hospital, Kamothe,
Navi Mumbai**
Sector-I, Kamothe, Navi Mumbai- 410 209

Grade "A" Accredited by NAAC

Research Promotion Policy

Research Promotion Policy

1. Promotion of Research

M.G.M Dental College and Hospital, Kamothe, Navi Mumbai is affiliated to the Maharashtra University of Health Sciences (MUHS), Nashik. The college has received NAAC accreditation with an "A" rating. M.G.M Dental College and Hospital, is also part of the M.G.M Institute of Health Sciences, a recognised deemed university accredited with an "A++" grade by the NAAC. Our institute is established in line with the goals and objectives of fostering excellence in research and putting it into action for the benefit of all people.

Research is the cornerstone of knowledge; it creates cutting-edge facilities, encourages research publications, fosters collaborations, and becomes a part of a vibrant community that supports the institution's goals. M.G.M Dental College and Hospital's policies and procedures govern the scientific research projects carried out by its faculty, staff, students and PhD scholars. Research based activities are frequently included in the courses, research, and development activities that help our institute's faculty members and students learn and teach more effectively by producing and disseminating new knowledge and thus encouraging creativity.

The research conducted at M.G.M Dental College and Hospital will be promoted by imparting information through training, seminars, workshops and conferences for the faculty and students. The objective is to provide research environment and facilities, guidance through mentors and carrying out basic and clinical research as well as interdisciplinary research with an aim to translate the research for patient care.

Purpose:

The purpose of the Research Policy is to create inductive and favorable atmosphere of research among faculty and researchers in M.G.M Institute of Health Sciences. The policy shall serve as an overall framework within which research activities may be carried out.

Scope/ Constitution Of The Irrc

Governing bodies for review of research and composition:

1. Institutional research and review committee (IRRC): The institutional research and review committee scrutinizes the protocols for scientific content and feasibility for faculty, post-graduates and under-graduate students. The composition of the committee is as follows

External members: Chairperson, Biostatistician

Internal members: Dean, Head of the departments and invited members (guides)

2. Research Advisory Council (RAC): The institutional research and review committee it

scrutinizes the protocols for scientific content and feasibility for the research undertaken by PhD scholars . The composition of the committee is as follows

- i. Dean
- ii. Guide
- iii. External subject expert
- iv. Biostatistician

3. Institutional ethics committee:

The primary purpose of this committee will be to ensure the protection of the rights, safety and well-being of human subjects involved in a research project. To provide public assurance of that protection.

External members: Chairman, Co-Chairperson, Biostatistician, Legal Expert, Lay Person, Social Scientist

Internal members: Member secretary and of the Head of Departments, invited members (Guides)

4. BORS:

Dean and HOD's

Objectives:

To create an ambience for research in the institute in order to foster a scientific culture as well as provide required support through research framework and guidelines.

- To ensure high level of efficient and effective support system to facilitate faculty and researchers in their research activities.
- Ensure publications in quality journals, indexed in Scopus/Web of Science and/ or with high impact factor.
- To nurture an environment for undertaking socially useful research with potential for commercialization.
- To organize workshops on research methodology, intellectual property rights (IPR), Good Clinical Practices, research grant writing and research article writings etc.

- To maximize funding support for research through external and internal sources for strengthening research capabilities.
- Integrate research activities undertaken by the undergraduate, post-graduate and doctoral students with the research focus of the institute in alignment with the national thrust areas.
- Protection of intellectual property (IP)/copyrights/designs generated as a result of research conducted at M.G. M Dental College and Hospital.
- Encourage and facilitate research collaborations within different institutes of the university along with other reputed institutes, universities and research organizations both in India and abroad.

2. Activities of IRRC

- The Institutional research and review Committee (IRRC) will monitor all the research related activities.
- Scrutinize the research protocols (Annexure 1a) along with IRRC application form (Annexure 1(b) along with the proposed budget (Annexure 1c) for scientific content and ethical content. Following scrutiny by the members of the IRRC it will be forwarded to the Institutional Ethics Committee (IEC) for a thorough perusal of the ethical content.
- The Institutional Ethics Committee, a registered body (EC Registration Number – EC/RENEW/INST/2019/2956) presently functions according to the requirements laid down in Ethical Guidelines for Biomedical Research on Human Subjects by the Indian Council of Medical Research (ICMR) 2018, on the basis of the guidelines for Good Clinical Practice (GCP) ethical principles set forth in the Declaration of Helsinki.
- The IRRC will assist in training faculty and students in research methodology. Motivate them as well to take up research projects and enhance their interest in research.
- The IRRC will apprise the faculty and students regarding funding from various sources and other research related activities from time to time.
- Committees to monitor quality of research are as follows: The Research Advisory Committee (RAC), Board of research studies (BORS) and Institutional Ethics Committee (IEC), Institutional research and review Committee (IRRC). These committees monitor research work at various stages for various programs.
- Faculty and students should carry out research in compliance with the Code of Ethics.
- The IRRC will monitor research performance and the outcome of the research. The outcome of the research of faculty, PhD, post-graduate and undergraduates is to be published preferably in peer reviewed journals indexed in Scopus/Web of Science/PubMed/UGC

approved list of journals.

- A list and records of Faculty/PhD/Post-Graduates/Undergraduates research protocols are maintained by the IRRC and IEC.

3. Facilities and Resources for Research at MGMDCH

Research Facilities:

- The college will provide the basic infrastructure required to conduct research.
- All departments have clinical and preclinical laboratories in order to facilitate research by faculty and students. There are high end equipment to conduct in vivo and in vitro studies. These are developed, maintained and constantly upgraded to enable and aid to conduct research.
- Where advanced equipment are required for research, there are functional MOUs with various institutions for the same.
- The Institute endeavors to create an environment to conduct research on specific research areas, strengthen infrastructure in niche areas and evolve as centers of excellence. Some of the areas include cellular and molecular biology, regenerative medicine, herbal drugs, sustainable rural health, nanotechnology, translational and clinical research

Central Research Laboratory

- There is an in-campus Central Research Laboratory (CRL) to conduct studies in the domain of molecular biology.
- The OMICS lab, an extension of the CRL, deals with Proteomics and Genomics based research. Further, the medical college has NABL accredited labs

Institution's Innovation Council The MGMDCH has established an **Institution's Innovation Council (IIC: IC -202116206)** for innovative projects with a vision to promote, scout and pre-incubating ideas. The centre was established under the guidance of central regulatory bodies like the **Ministry of Education (MoE) India**. It primarily involves promotion of entrepreneurship with frequent interaction with **innovators and startup founders** who have developed AI dental app (**DentalDost**), business models for digital marketing (**Fabulous media**), medical device innovation (**BETIC LAB**), **Seed/ Angel investors and mentor of Startup India, Govt. of India.**

Special Leave for Research Activities:

The Faculty/Students are granted special leave for attending workshops, seminars, conferences, meetings or symposium as per the rules of the MGMDCH in addition to the regular leave permissible.

Induction programs to research:

The Health Science Education Society (HSET) in coordination with the IRRC conducts induction programs for PhD scholars, post graduate, undergraduate students and faculty to initiate them into research methodology, literature, research protocol writing and proposal write up for extramural funding. The goal is to sensitize students regarding research and innovation at an early stage, motivate the staff to take up research projects and effectively guide the students while conducting research.

In-house Scientific Journal: Journal of Contemporary Dentistry.

Journal of contemporary dentistry is a multispecialty, peer reviewed journal, which is published quarterly. This encourages faculty and initiate students to publish their research papers and faculty to be on the editorial board.

Books and Journals:

MGMDCH library has an exhaustive collection of books and journals. It also has online access to national, international journals and several databases.

Plagiarism: Plagiarism is using other people's work and ideas without giving proper credit to the original source, thus violating the rights of the original author(s) to their intellectual outputs. These forms of violation are considered particularly serious since they distort the research record. Furthermore as per Academic Integrity and Research Quality, University Grants Commission, Ministry of Education, Department of Higher Education directives, Plagiarism ranges from the unreferenced use of others' published and unpublished ideas, including research grant applications, to submitting under 'new' authorship of a complete paper, sometimes in a different language. It may occur at any stage of planning, research, writing, or publication: it applies to both print and electronic versions. There are further violations of good research practice that damage the integrity of the research process or of researchers.

In addition to direct violations of the good research practices set out in this Code of Conduct, examples of other unacceptable practices include, but are not confined to:

- Manipulating authorship or denigrating the role of other researchers in publications.
- Republishing substantive parts of one's own earlier publications, including translations, without duly acknowledging or citing the original ('self-plagiarism').
- Citing selectively to enhance own findings or to please editors, reviewers or colleagues.
- With holding research results.

- Allowing sponsors to jeopardize independence in the research process or reporting of results so as to introduce or promulgate bias.
- Expanding unnecessarily the bibliography of a study.
- Accusing a researcher of misconduct or other violations in a malicious way.
- Misrepresenting research achievements.
- Exaggerating the importance and practical applicability of findings.
- Delaying or inappropriately hampering the work of other researchers.
- Misusing seniority to encourage violations of research integrity Ignoring putative violations of research integrity by others or covering up inappropriate responses to misconduct or other violations by institutions.
- Establishing or supporting journals that undermine the quality control of research.

All sources should be disclosed, and if large amounts of other people's written or illustrative material are to be used, permission has to be taken

The plagiarism check for all research work carried out by faculty and students at MGM Dental College and Hospital is run through the plagiarism software - OURIGINAL in collaboration with MGMIHS (Ref: MGMIHS/LIB/22)

4. Generation and Utilization of Funding Resources for Research:

All faculty members are encouraged to seek funding from external sources to support research activities.

Financial Assistance for attending/organizing various conferences/workshop/Seminars is provided. The remuneration for attending and conference presentations will be provided after the required documents are submitted in the prescribed format with proofs. (Annexure 2).

Faculty will get the allowance for maximum two conferences/ workshops in a Year (one international/national and one state).

5. Utilization and Dissemination of Research Outcomes:

Publication in peer-reviewed journals: It is mandatory for the faculty and students to publish the research outcomes in peer reviewed journals that are indexed in Scopus/Web of Science/PubMed UGC care list.

The faculty and students are encouraged to disseminate the research outcomes as posters/papers at various scientific forums in related specialities. Presentation of

research findings at Symposia/Conferences and similar forums is carried out to share research outcomes, inviting comments and suggestions from peers in related fields, and forging collaborations with eminent researchers outside the Institute.

Publication of Monographs/Books/Book Chapters for compiling advances in a specific area of research and its dissemination to specific target audiences.

6. Incentives for Research:

To encourage faculty for doing PhD.:

Faculty members are encouraged to pursue PhD and incentive is given in the form of according NOC, support to pursue in-service PhD, concession in time to undertake research and PhD related work.

Procurement of Resources like equipment, research journals, software's, etc.:

MGMDCH encourages and supports its researchers to undertake sponsored research and consultancy projects from external funding agencies. The Institute provides specialized administrative, institutional and infrastructural support in managing of sponsored research.

Student Research Project Funding:

Institute offers assistance to students for their mini-projects/dissertation projects conducted by providing basic infrastructure. Bachelors and Masters Students can seek help from respective faculty members for their research. Students and faculty are provided concessional charges for utilizing high end research equipment / test in-house.

7. Budget allocation for Research & Development:

- The Heads of all the departments have to submit requirement to procure necessary equipment needed to conduct research projects, subscribe to specialty related journals to reference books, current editions of text books & journals to strengthen the central library to cater towards research. Such information from all the constituent units is compiled and a budget for all item heads for each unit is worked out. \

8. Monitoring:

- Monitoring of the of the research projects is done by the IRRC and IEC. A six monthly report of the progress of the ongoing research projects is submitted to the IRRC in a prescribed format (Annexure 3). It is mandatory for the randomized clinical trials to be registered in the Clinical trials registry (CTRI) and submit the document to the IRRC. All the documents related to the projects are maintained in the respective departments for five years post completion of research and annual audits are carried out. The audit is carried out according to a checklist generated by the IRRC.

S. Srivally

DR. SRIVALLI NATARAJAN
DEAN

MGM Dental College & Hospital
Kamothe, Navi Mumbai - 410209

Annexure 1 a



MGM Dental College and Hospital, Kamothe, Navi Mumbai
Sector-I, Kamothe, Navi Mumbai- 410 209

FORMAT FOR SUBMITTING RESEARCH PROPOSAL FOR IRRC

1.	Title:-	
2.	Introduction:-	
3.1	Primary Research Question:-	
3.2	Other Research Question 1:-	
3.3	Other Research Question 2:-	
4.1	Primary Hypothesis:-	
4.2	Other Hypothesis 1:-	
4.3	Other Hypothesis 2:-	
5.	Review of Literature:-	
6.1	Primary Objectives:-	
6.2	Other objective 1:-	
6.3	Other Objective 2:-	

7	Methodology:-	i. Study Design: ii. Study setting: iii. Study Population: iv. Sample size: v. Sampling technique :- vi. Method of selection of study subject:- Selection Criteria: • Inclusion Criteria: • Exclusion Criteria: • Subject withdrawal criteria:- vii. Operational Definitions:- viii. Methods of measurements:- ix. Appropriate study instrument/Data collection tools:- x. Methods of data collection relevant to objective:- xi. Data management and analysis procedure:- xii. Data analysis plan and methods: xiii. Additional points for research in AYUSH:- xiv. Additional points for RCT:- xv. Additional points for Experimental study:-
8.	Reference(Vancouver Syle):-	
9.	Timeline/ Gantt Chart	
10.	Annexures :-	i. Case Record Form/ Questionnaire/ Proforma/any other study instrument to be used in study ii. Informed Consent form (Including vernacular language) iii. Timeline/Gantt Chart
11.	Proposed Budget:-	

Annexure 1b

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IEC MGMDCH Application Form**Title of the project:**

	Name	Designation	Department & Institution
Principal Investigator			
Co-Investigator			
Co-Investigator			
Co-Investigator			

Non-sponsored study •**Sponsored study •****If Non-Sponsored Study**

Thesis/dissertation • ICMR student ship • Other Academic •

Please mention approx. date of submission of thesis/dissertation

(month & year) _____

If Sponsored study whether

1. Indian • a) Government • b) Industry • c) Institutional •

2. International • a) Government • b) Private • c) UN agencies •

3. Industry •

Address of Sponsor:**Total Budget : Rs.** _____Research Fund will be deposited in: DJST • DDF • Research Society • Other •

If other, please specify _____

Please give details of allocation of budget in attachment.

1.Type of Study :

Prospective • Retrospective • In vitro • Any other.....
 Single center • Multicentric • If multicentric, how many centres

2. Does the study involve use of : Drug / Vaccine • Device • Alternative Medicine •

Any other • Not Applicable • If other, please specify_____

i) Is the test drug/ dental material/ device marketed in India Yes • No •

Is it marketed in other countries: Yes • No • Specify_____ If marketed

If **not marketed** in India, please **attach Drugs Controller General (India) [DCG (I)] permission.**

ii) Is the test drug/dental material an Investigational New Drug (IND)? Yes •

No • If yes,

please submit Investigator's Brochure which contains data of pre-clinical studies. **If**

IND, please also attach DCG (I) permission.

iii) Does the test drug/dental material involve a change in use, dosage, route of administration? Yes • No • **If yes, please attach copy of DCG (I) permission.**

3. Clinical Study is : Phase I • Phase II • Phase III • Phase IV •**4. Subject selection:**

i) Number of subjects at this centre multicentric, total number of subjects

ii) Vulnerable subjects Yes • No • *(If yes, tick the appropriate*

boxes) pregnant women • children • elderly • fetus •

illiterate • handicapped • seriously/terminally ill •

mentally challenged • economically/socially backward •

any other • If other, please

specify_____

iii) Special group subjects Yes • No • *(If yes, tick the appropriate boxes)*

employees • students • nurses/dependent staff • any other •

If other, please specify _____

4. Does the study involve use of

i) Fetal tissue or abortus

Yes

No

NA

ii) Organs or body fluids

Yes

No

NA

iii) Recombinant/gene therapy

If yes, please submit a copy of Genetic Engineering Advisory Committee(GEAC) permission.

Yes

No

NA

iv) Ionising radiation/radioisotopes

If yes, please submit a copy of Bhabha Atomic Research Centre (BARC) permission.

Yes

No

NA

v) Infectious / biohazardous specimens	Yes	No	NA
vi) Will pre-existing/stored/excised tissue samples/ Extracted tooth be used?	Yes	No	NA
vii) Will samples be collected for banking/future research	Yes	No	NA
viii) Will any sample collected from patient be sent abroad? If yes, please submit a copy of Director General of Foreign Trade(DGFT) permission.	Yes	No	NA
ix) Is there any collaboration with any foreign lab., clinic or hospital ? If yes, please submit a copy of Health Ministry Screening Committee(HMSC) approval.	Yes	No	NA
5. Will any advertising be done for recruitment of Subjects? (Posters, flyers, brochures, etc.) If yes, kindly attach a copy for IRRC MGMDCH review.	Yes	No	NA
6. Data Monitoring i) Is there a Data & Safety Monitoring Board/Committee (DSMB)?	Yes	No	NA
ii) Is there a plan for interim analysis of data?	Yes	No	NA
iii) For how long will the trial data be _____ years stored?			
7. Is there compensation for participation? If Yes, Monetary • In kind • Specify amount / type: _____	Yes	No	NA
8. Are there any arrangements for compensation of trial related injury? Yes • No • (Please submit a copy of the insurance policy if it is available.)			
We hereby declare the information given above is true and that we do not have any financial or non -financial conflict of interest. Signature of Principal Investigator: _____ Signatures of Co- investigators: 1. _____ 2. _____ 3. _____ Forwarded by Heads of Department(s) _____ Stamp/Seal of the Department(s)			

INFORMED CONSENT DOCUMENT
[Patient information sheet (PIS) & Informed consent form (ICF)]

Protocol No. _____
Principal investigator name: _____
Designation: _____
Address: _____
Phone number: _____
Email id: _____

Patient information Sheet (PIS)

I Project Title:

II Introduction:

You are invited to participate in the research study. It is important that you read this description of the study and understand your role in it including the nature and risks of participation. Please give your consent to participate in this clinical study only if you have completely understood the nature and course of this study and if you are aware of your rights as a participant.

III Why am I being requested to participate in this study?

You are being requested to participate in the study because

IV Purpose of the study:

V Expected duration of the study and number of participants:

VI Study procedures to be followed: If you agree to participate in this study you will:

- a)
- b)
- c)

The study staff will review the results of these evaluations & test.

For Follow up after surgery for continued laser treatment you will have to visit multiple times.

Follow up will be required as instructed by the doctor.

VII Risks and discomforts of participating:

VIII Possible benefits of the study:

IX What happens when the study stops?

X Compensation for participation:

Participation in this study will be at no cost to you. No compensation will be provided for your participation. Payment for things such as lost wages is not available. (Edit as needed)

XI Compensation for study related injury:

You will be provided medical care at this hospital for any physical injury or illness that occurs as a direct result of your participation in this study. You do not have to prove it was anyone's fault; if the health problem arose because of your participation in this trial This medical care will be at no cost to you. You will not give up any of your legal rights by signing this form.

XII Right to withdraw from the study:

Participation in this study is entirely voluntary. You may choose not to take part or you may leave the study at any time. Your decision will not affect your further treatment at this institute. If you decide to leave the study, you may have to undergo some tests and/or procedures, which will be done to protect your safety.

XIII Confidentiality:

All study records will be kept confidential at all times. Your identity will not be revealed except as required by law. The results of your treatment (details: laboratory tests, photographs, x-rays etc.) may be published for scientific reasons. Your identity will not be revealed in these publications. All the data collected will be kept in accordance with the policy of the Research Committee. Usage in the publication will be kept for a minimum of 10 years before being dismissed from research data.

XIV Contact for further information:

Thank you for taking the time to read (or have read to you) the information about this study. Before you sign this document, you should ask questions about anything that you do not understand. The study staff will answer questions before, during & after the study. If you have questions about how this study is being run, drug side effects or a possible research related illness or injury, contact the following

Contact:

- Primary investigator (refer first page)

INFORMED CONSENT FORM (ICF)

Protocol no: _____

Study title: _____

Principal investigator name: _____

Participant's details:

Name: _____

Age/ date of birth: _____

Address of participant: _____

Qualification: _____

Occupation: _____

Annual income: _____

Name of witness: _____

Relation to the participant: _____

Sr no.		
1	I confirm that I have read and understood the information sheet dated_____for the above study and have had the opportunity to ask questions.	[]
2	I confirm that I have been informed that this research work has been registered with MGM Dental College and Hospital but has got the ethical approval from MGM Dental College and Hospital, Navi Mumbai and__(Name of centre where research will be conducted) and will be conducted at (Name of centre where research will be conducted)	
3	I understand that my participation in the study is voluntary and that I am free to withdraw at any time, without giving any reason without my medical care or legal rights being affected	[]
4	I understand that the study team member, Ethics Committee and the regulatory authorities will not need my permission to look at my health records both in respect of the current study and any further research that may be conducted in relation to it, even if I withdraw from the trial. I agree to this access. However, I understand that my identity will not be revealed, in any information released to third parties or published.	[]
5	I agree not to restrict any use of any data or results that arise from this study provided such a use is only for scientific purpose(s) and publications	[]

6	I agree to take part in the above study	[]
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Signature/thumb impression of participant: OR Legally acceptable representative(LAR)		Date:
Signatory's name:		
Signature of the impartial witness		Date:
Name of the impartial witness		
Signature of the investigator		Date:
Study investigator's name		

Annexure 1 (c)



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Research Project Budget Format

1. This format is being introduced for all researchers to fill at the time of submitting the research protocol for approval to the IRRC and IEC Ethics committee of the institute.
2. When filling the budget format one must list all the material, equipment, investigations etc. required for the research.
3. The research must mention the cost of the materials/ investigations etc. and the total amount to be spent on each one of the items mentioned.
4. If waiver is to be asked for any investigation from the hospital (Director, MGM Hospital), the total amount for the investigation and the amount of waiver expected should be mentioned. This budget form is important because if this is not approved by the IRRC and Ethics committees, the waiver by the hospital for investigation will not be given by the Director of MGM Hospital.
5. A copy of the Budget form after approval by the IRRC and Institutional Ethics committee should be sent by the secretary of the IRRC and Ethics to the Dean
6. The travel expenses should only be proposed if the patient is to report for the follow up or for data collection other than his regular visit to hospital.
7. The researcher if faculty may apply for registration and travel expenses to go for conferences to present his research. For this they should apply separately after the research is completed.

Research Project Budget Format

Sr. No	Materials to be utilized for research	Available in the Institute (Yes)	No of units	Self funded in Rs	Total cost of Research
1	Animals				
2	Plants				
3	Drugs				
4	Chemicals				
5	Investigations				
a	Radiological				
b	Biochemistry				
c	Histopathology				
d	Any other investigation other than the above				
6.	Lab. Equipments				
a	Name of equipment				
b	Instruments				
c	Glassware				
d	Any other				
7.	Stationary				
a	Xerox				
b	Data collection form				
c	Computer				

d	Soft wear for data analysis/ Statistical analysis				
8	Travel expenses				
a	Researcher				
b	Patients				
9	Stationary				
a	Computer use/ data storage (pen drive/hard drive) etc.				
b	Xerox of reports				
	Total cost				

Annexure – 2



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For approval of incentive/ remuneration for Conference participation/presentation/publication, as part of faculty empowerment/ development strategies, a letter by the claimant has to be addressed to the Dean consisting of the following details:

1. Name of the faculty
2. Designation
3. Conference: Name, Place, Date
4. International /National/ State/others
5. Details to be provided as in the table.
6. Proof of conference attendance
7. Proof of Participation / presentation/keynote lecture
8. The letter has been verified and signed by the Head of the department.

Sr No	Name of the faculty	Expenditure towards (Registration/Travel/ Accommodation)	Contribution in the program

For approval of incentive for publication in indexed journal, Letter by the claimant has to be addressed to the Dean containing the following details:

1. Name of author
2. Designation
3. First author/coauthor
4. Guide
5. Title of the article
6. Journal name
7. Details of indexing
8. Hard copy of the article
9. Proof of indexing
10. The letter has been verified and signed by the Head of the department.

Declaration by the authors

We, the authors of the above mentioned abstract declare that the information provided above is true. We undertake the responsibility for integrity of the data presented. We also declare that the study reported has been carried out as per the Institutional Ethics Committee Guidelines. We also declare that no faculty member or scientist who has made significant contribution to the work included in this abstract has manuscript has been left out or denied authorship or acknowledgement, as the case may be.

Names and signatures of all authors:

I recommend for providing financial support for the above mentioned paper for publication and/ or presentation in the Conference/Workshop.

Head of the Concerned
Department.

I approve financial support to participate in National Conference/Workshop.

Dean, MGM Dental College

(Application seeking financial support should be submitted
at least two weeks before the conference.)

STATUS REPORT OF RESEARCH WORK

Date of report: _____

DEPARTMENT OF _____ Date :

STATUS REPORT OF RESEARCH WORK

Title:

Name of

Researcher:

Designation:

Present status of Research:

Adverse events (if any):

Endorsement by Guide (if applicable):

Signature of Researcher

Signature of HOD

The following should be explicitly indicated:

1. Interim modification of objectives/methodology (with justifications)
2. Summary on progress (during the period of report)
3. Applied value of the project / Budget if required
4. Research work which remains to be done under the project
5. If the project has been withdrawn, a letter to that effect and the reasons for withdrawal.
6. Any publications.
7. Any patents applied for
8. If additional budget or staff is required for the remaining part of the researchwork, please give justifications and detail.