



Rayat Shikshan Sanstha's
Sau. Shakuntala Ramsheth Thakur School, Ulwe,

Executive Parents Teachers Committee Meeting No.4

Minutes of the Meeting

Date: 09/03/2024, Saturday

Time: 11:00 AM

Venue: School Premises (Jr.Kg A Classroom)

1. Formal Welcome and Introduction:

Committee Meeting started by greeting and welcoming all PTA members and Teachers by the coordinator ***Mrs Gausiya Sayyed*** with a welcome speech and requested Principal ***Mrs. Mukta Khataavkar*** to adjourned the chair.

Our Principal ***Mrs. Mukta Khataavkar*** welcomed all members again and chaired the meeting, ascertained the quorum and started the meeting with the power point presentation.

The following agenda were discussed and decisions were taken.

2. To read and approve minutes of the EPTA -03 held on 06/03/2024.

Minutes of the third Meeting of the PTA Executive Committee held on 6th March 2024 were read and the same were confirmed by the members.

3. School Timings Change from A.Y. 2024-2025

As per the GR dated received by Maharashtra Government, Our Management has taken decision to abideby the rules of the Government and accordingly the school time is changed for the classes I to VIII from the A. Y 2024-2025 as 9am to 3pm.

Primary and Secondary:

Reporting Time: 8:50 am ; Dispersal: 3:15 pm

Pre-Primary

Reporting Time: 8:50 am; Dispersal :12:15 pm

4. Book List of A.Y.2024-2025

Principal ma'am discussed about the new book list of the A.Y 2024-2025. Book List from Nursery to std VIII was shared and discussed.

They were also displayed and members were requested to go through the book content.

After critically going through, members approved the shared Book list for the upcoming A.Y 2024-2025.

5. Fees Defaulters

Principal brought into notice to the committee members as the current Academic year is coming to an end but still many parents fees is pending. Some parents has not paid IInd, IIIrd and IVth Installment of the A.Y 2023-24. After giving written notice to the parents, still many parents has not clear the dues.

It has been noticed that parents are delaying in paying the fees after giving a reminder calls, notifications and time for paying the fees . Therefore School may take action on defaulters to collect the pending fees so that school can function smoothly.

Principal requested members to inform all parents and communicate in their groups to pay the fees on time.

Members agreed and asked to take action as per the school fees norms.

6. Achievements:

Principal proudly updated to the members about the prizes won by the students in various competitions, competitive exams, sports etc. through the PPT.

7. Activities and Competitions:

Principal updated the list of activities and Competitions through the presentation that were conducted between the month of

November to December. She praised the efforts taken by teachers and students in conducting such activities for the holistic development of our students.

Students participated in interschool competitions conducted by JBSP Sanstha, Competitive exams and various other co-curricular activities and sports conducted by Rayat Shikshan Sanstha, Satara.

Also parents were updated for the upcoming competitions and activities .

8. Any other points (with the permission of PTA , Chairperson)

➤ Readmission for Sr.Kg.:

Members were updated about Re-admission procedure for I std for the A.Y 2024-25. All Sr.Kg parents were requested to complete the process in a given stipulated time.

After the presentation and discussion all members were given a photo frame as a token of love and thanked the members for their support and guidance throughout the academic year.

As there were no further points to be discussed meeting was ended with the Vote of Thanks given by the Coordinator Ms Gausiya Sayyed.

Thereafter refreshments were served to all the members.

Mukta Khataavkar
Principal

9. Any other points with the permission of chair

As there were no further points to be discussed meeting was ended with the Vote of Thanks given by the Coordinator Ms Gausiya Sayyed.

Thereafter refreshments were served for all the members.

10. Pending fees

Pending fees of few students of the **Academic Year 2022-23** was brought into notice in front of the members. And also it was informed that the due date to pay 1st installment of the **A.Y 2023-24** was **10th April 2023**. But still many parents have not yet paid the installment after informing them through a phone call continuously. A written notice was also sent to the parents.

Some suggestions were given by the members like to overcome this problem. Members asked to share the list of the fee defaulters in the group. And also School can take some strict action against those parents who are fees defaulters.

11. Positive and Constructive feedback from Parents

There were certain points put up by the members:

1) To reduce the weight of the bags:

Principal assured that steps were already taken by the school to reduce the weight of the bag like mentioning the book title in the time table to be carried especially for the languages.

Also parents will get an updated timetable for class I & II where a special care has been taken to reduce the weight of the bag more.

2) Practice Sheets

After discussion with the members, decision was taken that, instead of sending practice papers (I to V) before the main worksheets, teachers will conduct revisions in the school and guide students accordingly. Paper pattern will be given if necessary. This change will be implemented from **Term I Worksheet 2**

3) Dispersal of Primary and Secondary.

Members demanded dispersal in a more systematic way, Principal assured and to do so immediately from the next working day.

4) Shed

Members demanded one more shed at the backside gate. Principal assured that will discuss with the management and act accordingly.

12. Any other points with the permission of chair.

Principal informed that Homework will be made to write/mark in the school diary. All students should compulsory carry diary everyday.

Assemblies will be conducted class wise every week. Accordingly all students will be made to participate .

Principal,
Mrs Mukta Khatavkar.