



Rayat Shikshan Sanstha's

Sau. Shakuntala Ramsheth Thakur School, Ulwe

Plot No – 241, Sector 24, Ulwe, Navi Mumbai, Maharashtra 410206, Tel No - 8169392377 U-Dise No. 27240809410

Executive Parents Teachers Committee Meeting No.1

Minutes of the Meeting

Date: 6th July 2024, Saturday

Time: 1:00 pm

Venue: School Premises (Jr. Kg A Classroom)

1. Formal Welcome and Introduction:

Committee Meeting started by greeting and welcoming all the members by the coordinator **Mrs Akanksha Singh** with a welcome speech and requested Principal **Mrs. Mukta Khatavkar** to adjourned the chair.

Our Principal Mrs. Mukta Khatavkar welcomed all members again and chaired the meeting, ascertained the quorum and started the meeting was with the power point presentation.

➤ Role and Functions for PTA members.

Principal enlightened to all the PTA members about their role in the committee. Rules and functions were also explained through the presentation.

➤ Activities and Competitions conducted from April-June 2024

List of activities and the competitions conducted for Pre- Primary to secondary sections were shown through the presentation. Short videos were also created of all the activities like Tree Plantation Drive, Father's Day Card Making Activity, International Yoga Day.

Bakr id. The learning objectives gained by the students through such activities was also explained.

➤ Competitive Exam-Silver Zone Olympiad Enrollment

Enrollment for this year's Olympiads was discussed. Parents were requested to motivate their children to take such competitive exams to enhance their aptitude level, competitive skills, awards and recognitions etc. Also enrollment has been extended till 9th July 2024.

➤ Remedial Classes

The Principal announced that remedial classes will start from Monday, 8th July, 2024 for the weaker children. These classes are aimed at helping students who need additional support in specific subjects.

➤ Pending fees

Pending fees of few students of the Academic Year 2023-24 was brought into notice in front of the members and also it was informed that the due date to pay Ist installment of the A.Y 2024-25 was 10th April 2024. But still many parents have not yet paid the installment after informing them through a phone call continuously.

Some suggestions were given by the members like to overcome this problem. Members asked to charge fine on fee defaulters. And also School can take some strict action against those parents who are fees defaulters.

➤ Positive and Constructive feedback from Parents

There were certain points put up by the members:

1) To hire one lady attendant in the school bus:

Principal assured that the same will be implemented from the next week

2) To The Principal acknowledge the concern raised by the parents and assurance was given.

3) PE Uniform

Several parents raised concerns about the frequency with which students are required to wear the PE uniform and causing inconvenience.

The Principal proposed a review of the schedule to find a balance.

4) Activities Materials:

Parents raised a concern about not being informed in advance about the materials required for various school activities.

The Principal assured parents that steps would be taken to improve communication and ensure that all required materials are communicated well in advance.

➤ **Any other points with the permission of chair.**

- 1) Principal informed about the election of school for different heads to be held on Monday (8th July 2024).
- 2) Notebook should be maintained properly with proper cover and index to be written accordingly.
- 3) Workbooks should be new for language subjects.

As there were no further points to be discussed meeting was ended with the formal Vote of Thanks given by Ms. Vrushali Mestry.

There after refreshments were served for all the members.

Principal,

Mrs Mukta Khatavkar