



**Progressive Education Society's
Modern College of Engineering
Shivajinagar, Pune-5**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting No. 19

Date: - 07/12/2017

CIRCULAR

Sub: - IQAC Meeting No.19- Intimation to the members of IQAC

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 11th December, Monday 2017.

Venue: Board room, First floor, P.E.S's M.C.O.E. at 3.00 pm.

You are requested to kindly make it convenient to attend the same. The agenda for the meeting is as follows:

1. Review of academic activities.
2. Planning for Graduation ceremony
3. Website updation.
4. University election, BOS, Academic Council, Senate.
5. Academic audit.
6. Any other point with the permission of Chair.





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INTERNAL QUALITY ASSURANCE CELL

IQAC meeting no.19 minutes

11/12/2017

Meeting of IQAC was held on 11th December, Monday 2017 at Board Room at 3.00 pm.

The following members were present:-

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|------------------------------------|--------------------------|
| 1) Prof. Dr. Mrs. K. R. Joshi | 11) Dr. B. D. Phulpagar |
| 2) Prof. S. S. Deshmukh | 12) Prof. S.N. Chaphekar |
| 3) Prof. Dr. Mrs. Kalyani Srinivas | 13) Mr. D. D. Gangurde |
| 4) Prof. Dr. S.A. Itkar | 14) Ms. Gargi Bhosale |
| 5) Prof. Dr. N. R. Kulkarni | 15) Mr. Anil Heremath |
| 6) Prof. Dr. Mrs. R. S. Kamathe | 16) Ms. Saloni Singade |
| 7) Prof. Mrs. S. D. Deshpande | 17) Mr. Varad Pawar |
| 8) Prof. Mr. S. Y. Bhosale | 18) Mr. A.T. Bangale |
| 9) Prof. Dr. Mrs. V. B. Sangvikar | 19) Mr. Milind Doke |
| 10) Prof. Mrs. V. V. Khatavkar | |

Prof. Dr. Mrs. L. N. Rajopadhye, Mrs. Madhavi Belsare and Dr. Seva Panda communicated their inability to attend the meeting.

The following points were discussed and decisions taken in the meeting

- **IQAC coordinator explained the action taken report of the minutes of the previous IQAC meeting held on 7th September Thursday 2017.**

1. Review of affiliation process.

Decision- Affiliation data was uploaded.

2. Review of Oral/Practical examination.

Decision- Oral / practical exams were conducted as per schedule without any issues.

3. Extension activities conduction.

Decision- Extension activities were conducted at departments and reports are submitted to central committee.





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4. Preparation for LIC visit for Research Centre.

Decision – The required documentation and files for the LIC visit preparation was completed.

5. Skill development programs

Decision - Skill development programs conducted under III cell.

IQAC coordinator explained the action plan of the IQAC meeting held on 11th December, Monday 2017.

1. Review of academic activities

Action Plan- Review of academic activities of the first term.

2. Planning for Graduation ceremony

Action Plan- Graduation ceremony to be planned and conducted properly.

3. Website updation

Action Plan- Internships data to be displayed on website

4. University election, BOS, Academic Council, Senate

Action Plan - Discussion on ongoing University election, BOS, Academic Council, Senate

5. Academic audit

Action Plan - Academic audit to be initiated

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CHAIRPERSON IQAC

C. K. Kulkarni

IQAC COORDINATOR

