



**Progressive Education Society's
Modern College of Engineering
Shivajinagar, Pune-5**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting No. 20

Date: - 07/03/2018

CIRCULAR

Sub: - IQAC Meeting No.20- Intimation to the members of IQAC

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 12th March, Monday 2018.

Venue: Board room, First floor, P.E.S's M.C.O.E. at 3.00 pm.

You are requested to kindly make it convenient to attend the same. The agenda for the meeting is as follows:

1. DAB meetings.
2. Usage of ICT
3. Review of research activities.
4. Professional society membership's details.
5. Review of new purchase - book, journal, E-Resources
6. Planning of Facilitation center arrangement
7. Preparation for ARC
8. Book exhibition activity.
9. Review of all club activities
10. Any other point with the permission of Chair.





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INTERNAL QUALITY ASSURANCE CELL

IQAC meeting no.20 minutes

12/03/2017

Meeting of IQAC was held on 12th March, Monday 2018 at Board Room at 3.00 pm.

The following members were present:-

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|------------------------------------|-------------------------------|
| 1) Prof. Dr. Mrs. K. R. Joshi | 12) Prof. S.N. Chaphekar |
| 2) Prof. S. S. Deshmukh | 13) Mr. D. D. Gangurde |
| 3) Prof. Dr. Mrs. Kalyani Srinivas | 14) Ms. Gargi Bhosale |
| 4) Prof. Dr. S.A. Itkar | 15) Mr. Anil Heremath |
| 5) Prof. Dr. N. R. Kulkarni | 16) Ms. Saloni Singade |
| 6) Prof. Dr. Mrs. R. S. Kamathe | 17) Mr. Varad Pawar |
| 7) Prof. Mrs. S. D. Deshpande | 18) Mr. A.T. Bangale |
| 8) Prof. Mr. S. Y. Bhosale | 19) Mr. Milind Doke |
| 9) Prof. Dr. Mrs. V. B. Sangvikar | 20) Dr. Mrs. L. N. Rajopadhye |
| 10) Prof. Mrs. V. V. Khatavkar | 21) Mrs. Madhavi Belsare |
| 11) Dr. B. D. Phulpagar | 22) Dr. Seva Panda |

The following points were discussed and decisions taken in the meeting

IQAC coordinator explained the action taken report of the minutes of the previous IQAC meeting held on 11th December, Monday 2017.

1. Review of academic activities

Decision- Academic activities were reviewed for the next term and calendar was discussed.

2. Planning for Graduation ceremony

Decision- Graduation ceremony was conducted.





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3. Website updation

Decision- Internships data were updated on the website. All activity reports were also reported.

4. University election, BOS, Academic Council, Senate

Decision – University election, BOS, Academic Council, Senate schedule were Discussed. Faculty nominations for SPPU BOS were sent.

5. Academic audit

Decision -Academic audit conducted for the first term.

IQAC coordinator explained the action plan of the IQAC meeting held on 12th March, Monday 2018.

1. DAB meetings

Action Plan- DAB meeting to be conducted at departments.

2. Usage of ICT

Action Plan- Discussion on existing use of ICT in teaching-learning and administration.

3. Review of research activities

Action Plan - Review of all research activities.

4. Professional society membership's details.

Action Plan - Review of professional society membership's details should be conducted.

5. Review of new purchase - book, journal, E-Resources

Action Plan- Review of new purchase - book, journal, E-resources





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7. Planning of Facilitation center arrangement

Action Plan- Facilitation center to be arranged.

8. Preparation for ARC

Action Plan- ARC duties to be scheduled and should informed to respective staff.

9. Book exhibition activity.

Action Plan -Book exhibition activity to be conducted at library.

10. Review of all club activities

Action Plan -Review of all club activities should be completed.

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CHAIRPERSON IQAC



c. Kalyani Shivivas

IQAC COORDINATOR