



**Progressive Education Society's
Modern College of Engineering
Shivajinagar, Pune-5**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting No. 23

Date: - 05/12/2018

CIRCULAR

Sub: - IQAC Meeting No.23- Intimation to the members of IQAC

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 10th December, Monday, 2018.

Venue: Board room, First floor, P.E.S's M.C.O.E. at 3.00 pm.

You are requested to kindly make it convenient to attend the same. The agenda for the meeting is as follows:

1. Academic planner
2. Project based learning and experiential learning.
3. Publication of activity journals, ICT related activities and achievements.
4. Extension activities proposal
5. FE CAP activity
6. Infrastructure and Central facilities
7. NBA file preparation
8. AQAR Report
9. Any other point with the permission of Chair.





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IQAC meeting no. 23 minutes

10/12/2018

Meeting of IQAC was held on 10th December, Monday, 2018 at Board Room at 3.00 pm.

The following members were present:-

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|------------------------------------|---------------------------------|
| 1) Prof. Dr. Mrs. K. R. Joshi | 9) Prof. Dr. Mrs. R. S. Kamathe |
| 2) Prof. S. S. Deshmukh | 10) Prof. Dr. B. D. Phulpagar |
| 3) Prof. Dr. Mrs. Kalyani Srinivas | 11) Mr. D. D. Gangurde |
| 4) Prof. Dr. N. R. Kulkarni | 12) Ms. Gargi Bhosale |
| 5) Prof. Dr. S.A. Itkar | 13) Mrs. Madhavi Belsare |
| 6) Prof. Mr. S. Y. Bhosale | 14) Dr. Seva Panda |
| 7) Prof. Dr. Mrs. V. B. Sangvikar | 15) Mr. Milind Doke |
| 8) Prof. Dr. Mrs. L. N. Rajopadhye | |

Prof. Mrs. S. D. Deshpande, Prof. Mrs. V. V. Khatavkar, Prof. S.N. Chaphekar, Mr. Anil Heremath, Mr. A.T. Bangale, Ms. Saloni Singade and communicated their inability to attend the meeting.

The following points were discussed and decisions taken in the meeting

IQAC coordinator explained the action taken report of the minutes of the previous IQAC meeting held on 10th September, Monday, 2018.

1. Result Analysis.

Discussion – Discussion held on performance of students and area requiring attention were highlighted.

2. Skill development programs.

Decision - Skill development programs were properly planned and executed.

3. QIP Proposal.

Decision - QIP proposals submitted.





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4. Swachata Abhiyan

Discussion – Discussion held on Swachata Abhiyan details and announcement for Swachata week program.

5. Interaction with BHAU institute

Discussion - Discussion in progress on interaction with BHAU institute.

6. Unnat Bharat Abhiyan programs

Decision - Schedule was planned for Unnat Bharat Abhiyan programs.

7. NSS (winter camp) activities

Decision - Reviewed of NSS (winter camp) activity was done.

8. Tentative dates for NBA visit

Discussion - Discussion was conducted for term dates of NBA visit and proposed dates were submitted to management for approval.

IQAC coordinator explained the action plan of the IQAC meeting held on 10th December, Monday, 2018.

1. Academic planner

Action Plan- Academic activity planner have been proposed and discussed.

2. Publication of activity brochures, ICT related activities and achievements.

Action Plan - Review of publication of activity brochures, ICT related activities and achievements.

3. Infrastructure facilities

Action Plan - Mail requested by departments to be compiled and presented to the purchase committee.

4. Extension activities

Action Plan- Discussion to be done on planning M-pulse, M-sports and Spandan.





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5. Project based learning and experiential learning

Action Plan - Discussion about project based learning and experiential learning activities to be done.

6. FE CAP activity

Action Plan - FE CAP activity should be well planned and conducted.

7. NBA preparation

Action Plan- Review of NBA preparation at Central level.

8. AQAR report

Action Plan- AQAR report prepared by committee and to be sent to CDC for approval.

CHAIRPERSON IQAC

IQAC COORDINATOR

