



**Progressive Education Society's  
Modern College of Engineering  
Shivajinagar, Pune-5**

**INTERNAL QUALITY ASSURANCE CELL**

**IQAC Meeting No. 22**

Date: - 05/09/2018

**CIRCULAR**

**Sub: - IQAC Meeting No.22- Intimation to the members of IQAC**

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 10<sup>th</sup> September, Monday, 2018.

**Venue:** Board room, First floor, P.E.S's M.C.O.E. at 3.00 pm.

You are requested to kindly make it convenient to attend the same. The agenda for the meeting is as follows:

1. Result Analysis
2. PG Admission review
3. Skill development programs
4. QIP Proposal
5. Swachata Abhiyan
6. Interaction with BHAU institute
7. Unnat Bharat Abhiyan programs
8. NSS (winter camp) activities
9. Tentative dates for NBA visit
10. Any other point with the permission of Chair.





**Progressive Education Society's  
Modern College of Engineering  
Shivajinagar, Pune-5**

**INTERNAL QUALITY ASSURANCE CELL**

**IQAC meeting no. 22 minutes**

**10/09/2018**

Meeting of IQAC was held on 10<sup>th</sup> September, Monday, 2018 at Board Room at 3.00 pm.

**The following members were present:-**

- |                                    |                               |
|------------------------------------|-------------------------------|
| 1) Prof. Dr. Mrs. K. R. Joshi      | 9) Prof. Mrs. S. D. Deshpande |
| 2) Prof. S. S. Deshmukh            | 10) Mr. D. D. Gangurde        |
| 3) Prof. Dr. Mrs. Kalyani Srinivas | 11) Ms. Gargi Bhosale         |
| 4) Prof. Dr. S.A. Itkar            | 12) Mr. Anil Heremath         |
| 5) Prof. Mr. S. Y. Bhosale         | 13) Mr. Varad Pawar           |
| 6) Prof. Dr. Mrs. R. S. Kamathe    | 14) Dr. Seva Panda            |
| 7) Prof. Dr. Mrs. V. B. Sangvikar  | 15) Mr. Milind Doke           |
| 8) Prof. Dr. Mrs. L. N. Rajopadhye |                               |

Prof. Dr. B. D. Phulpagar, Prof. Dr. N. R. Kulkarni, Prof. Mrs. V. V. Khatavkar, Prof. S.N. Chaphekar, Mr. A.T. Bangale, Ms. Saloni Singade and Mrs. Madhavi Belsare communicated their inability to attend the meeting.

The following points were discussed and decisions taken in the meeting

**IQAC coordinator explained the action taken report of the minutes of the previous IQAC meeting held on 11<sup>th</sup> June, Monday, 2018.**

1. Academic and activity planner

**Decision** - Institutional Academic activity calendar was submitted to all departments. Departmental Academic Activity Planner prepared and submitted to committee.

2. Audit courses activities.

**Decision** - Audit courses activities were properly planned and executed.







**Progressive Education Society's  
Modern College of Engineering  
Shivajinagar, Pune-5**

**INTERNAL QUALITY ASSURANCE CELL**

3. Adjunct faculty/ visiting faculty in departments.

**Decision** - Records of adjunct faculty/ visiting faculty were reviewed and necessary actions carried out.

4. ED cell and III activities.

**Decision** - Discussion on all activities under ED cell and III were done.

5. Infrastructure and Central facilities

**Decision** – Maintenance and AMCs reviewed for other facilities like water filter, batteries, gardening, plumbing, furniture etc. and approval given for necessary maintenance activity for the same.

6. Stationary and stock verification

**Decision** - Stationary and stock verification completed and reports were submitted to committee.

7. DSR audit

**Decision** -DSR verification was done and an audit report was submitted to the Audit committee.

8. Website updation

**Decision** -Website data checked and updated till the last activity conducted in the semester.

9. Earn and Learn scheme

**Decision** - Earn and learn scheme planned and executed under Vidyarthi Kalyan Manch.

**IQAC coordinator outlined the action plan of the agenda for the IQAC meeting held on 10<sup>th</sup> September, Monday, 2018.**

1. Result Analysis.

**Action Plan-** Result analysis discussed and necessary remedial actions to be implemented.





**Progressive Education Society's  
Modern College of Engineering  
Shivajinagar, Pune-5**

**INTERNAL QUALITY ASSURANCE CELL**

2. PG Admission review

**Action Plan** -Department wise PG (ME, MBA, MCA) admissions status presented and reviewed.

3. Skill development programs

**Action Plan** - Skill development programs to be planned and conducted.

4. QIP Proposal.

**Action Plan** - Proposals to be submitted from departments for planning QIP.

5. Swachata Abhiyan

**Action Plan**- Discussion on Swachata Abhiyan details and announcement for Swachata week program.

6. Interaction with BHAU institute

**Action Plan** - Discussion on interaction with BHAU institute for promoting entrepreneurship.

8. Unnat Bharat Abhiyan programs

**Action Plan** - Discussion planning of conducting Unnat Bharat Abhiyan programs.

9. NSS (winter camp) activities

**Action Plan** - Review of NSS (winter camp) activities planner proposal.

10. Tentative dates for NBA visit

**Action Plan** – Discussion on tentative dates for NBA visit.

*Verjan*

CHAIRPERSON IQAC



*C. W. Yami Amin*  
IQAC COORDINATOR