



**Progressive Education Society's
Modern College of Engineering
Shivajinagar, Pune-5**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting No. 32

Date: - 11/08/2021

CIRCULAR

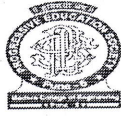
Subject: - IQAC Meeting No.32- Intimation to the members of IQAC

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 13th August, Friday, 2021.

Venue: Online- Google-MEET at 1.00 pm.

You are requested to kindly make it convenient to attend the same. The agenda for the meeting is as follows:

1. Discussion and review of A.Y.20-21
2. F.E. Admission 2021-22 planning and preparation
3. AQAR reports submission
4. Student feedback
5. Budgets
6. Extension activities
7. Web site update
8. Placements Online internships



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13/08/2021

IQAC MEETING NO. 32 MINUTES

Meeting of IQAC was held on 13th August, Friday, 2021 at 3.00 pm.

The following members were present:-

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|------------------------------------|-------------------------------------|
| 1) Prof. S. S. Deshmukh | 12) Prof. Dr. Mrs. Kalyani Srinivas |
| 2) Prof. Dr. Mrs. K. R. Joshi | 13) Prof. S. N. Chaphekar |
| 3) Prof. Dr. S.A. Itkar | 14) Mr. D. D. Gangurde |
| 4) Prof. Dr. N. R. Kulkarni | 15) Ms. Adhyantini Bogawat |
| 5) Prof. Dr. Mrs. R. S. Kamathe | 16) Mr. Ashish Wani |
| 6) Prof. Mrs. S. D. Deshpande | 17) Mr. Rajesh Khoje |
| 7) Prof. Mr. S. Y. Bhosale | 18) Prof. Dr. Adkar D. S. |
| 8) Prof. Dr. Mrs. V. B. Sangvikar | 19) Mr. Mahesh Deshpande |
| 9) Prof. Dr. Mrs. V. U. Edlabadkar | 20) Mrs. Leena Chaudhari |
| 10) Prof. Dr. B. D. Phulpagar | 21) Mr. Shubham Shevale |
| 11) Prof. Dr. Mrs. V. V. Khatavkar | 22) Ms. Vaibhavlaxmi Bobade |



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A. IQAC coordinator explained the action taken report of the minutes of the previous IQAC meeting held on 29th January, 2021, Thursday.

1. Project based learning and experiential learning.

Discussion- Activity and workshop proposals planned for project based learning have been submitted by all the departments and further discussions are expected on the implementation of the same.

2. Publication of activity journals, ICT related activities and achievements.

Discussion- All activities and achievements were submitted by the departments to the website coordinator and the same has been updated on the website.

3. Planning of extra and co-curricular activities

Discussion- M-Pulse was a successfully implemented event with all activities being managed at respective department levels in an online mode.

4. Discussion on academic planner

Discussion- The academic calendar for the second semester was followed with minimal discrepancy and activities were implemented according to the schedule proposed in the calendar.

5. Review of Industry Institute Interaction

Discussion- Industry Institute Interaction saw a satisfactory improvement through the activities that were conducted by all the departments. The improvement was shown through internships, guest lectures and project assessments done by the industry experts.

6. Review of all infrastructure facilities and their maintenance



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Discussion- Maintenance work for the institute level infrastructure is reviewed. Additional requirements from the departments have been submitted.

7. FE Admission committee formation and planning

Discussion- First year and Direct second year admissions for the academic year 2020-21 were smoothly conducted

8. Library

Discussion- eBooks for students and faculty were added to the central and departmental libraries.



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B. IQAC coordinator outlined the agenda for the IQAC meeting held on 13th August 2021, Monday, and the action plan for each point was identified.

1. Discussion and review of A.Y.20-21

Action Plan- All the activities conducted during the A.Y. 20-21 are reviewed and reports of the same have been submitted.

2. F.E. Admission 2021-22 planning and preparation

Action Plan- Measures and actions to be taken to ensure a smooth conduction of the admission process was discussed.

3. AQAR reports submission

Action Plan- AQAR reports to be prepared and to be submitted with annexures.

4. Student feedback

Action Plan- All feedbacks for semester have been collected and analyzed. Feedbacks for the present semester have been collected and need to be analyzed.

5. Budgets

Action Plan- Budgets for the upcoming academic year have been called for from all the departments.

6. Extension activities

Action Plan- All activity reports conducted in the academic year 2019-20 need to be properly documented and the reports need to be kept ready for website updates.

7. Web site update

Action Plan- The website coordinator presented the updates that have been done to the website. Also, the data updated on the website was reviewed in the meeting.



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8. Placements Online internships

Action Plan- With due consideration of pandemic improved efforts towards recruitment and availability of online internships shall be made for the students.

Venkat

CHAIRPERSON IQAC

c. Kalyani Shivani

IQAC COORDINATOR