Progressive Education Society's

MODERN COLLEGE OF ENGINEERING

Shivajinagar, Pune-05

FIRST YEAR ENGINEERING

F. E. Academic Planner

2021-22 Term–I

Academic Activities and its planning are as follows:

Activity	Period/Frequency
Term Commencement Meeting of FE Co-Ordinator with faculty/ course coordinator	Prior to term commencement
FE Co-Ordinator Meeting with faculty	As and When required
Attendance review	Twice a term
Syllabus review meeting	Twice a term
Peer Feedback	Once a term
Mentor mentee meeting	Thrice a term
Internal Assessment	Twice a term
Midterm verification of lab work	Once a term
Parents meet	Once a term
Teachers Feedback by students	Twice a term
Course Feedback by students	Once a term
Final submission	End of term

*Activities for slow and advanced learners to be conducted continuously throughout the term as per the time table.

*In-Sem Examination will be scheduled as per SPPU notification.

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Sr. No.	Planned Day/Week	Class	Academic Activity
1.	14/12/2021	FE	Induction Program Meeting of FE Co-Ordinator with faculty
2.	16/12/2021	FE	Display of Time Table for Induction Program
3.	22/12/2021	FE	Term Commencement
4.	22-31/12/2021	FE	Induction Program
5.	23/12/2021	FE	Display of Timetable for Theory & Practical
6.	31/12/2021	FE	Parent Meet
7.	29/01/2022	FE	Mentor -Mentee Meeting with GFM(1st)
8.	31/01/2022	FE	Syllabus(Theory + Practical) review (1st)
9.	31/01/2022	FE	Attendance (Theory + Practical) review meeting of FE Coordinator with GFM (1st)& faculty
10.	01-05/02/2022	FE	Peer feedback
11.	11/02/2022	FE	Mid Term Feedback from students
12.	*14-21/02/2022	FE	Internal Assessment(1st)
13.	*22-26/02/2022	FE	University In-Sem Exam (based on Unit I and II for 30 Marks)
14.	28/02/2022	FE	Mentor -Mentee Meeting with GFM(2nd)
15.	28/02/2022	FE	Make up classes for weak performer
16.	28/02/2022	FE	Attendance (Theory + Practical) review meeting of FE Coordinator with GFM (2nd)
17.	28/02/2022	FE	Syllabus(Theory + Practical) review(2nd)
18.	9/03/2021	FE	Display of submission schedule

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19.	10/03/2022	FE	Midterm verification of lab work
20.	17-23/03/2022	FE	Final Submission
21.	23/03/2022	FE	Mentor -Mentee Meeting with GFM(3rd)
22.	23/03/2022	FE	Course Feedback by students
23.	*24-26/03/2022	FE	Internal Assessment(2nd)
24.	21-23/03/2022	FE	End Term Feedback from students
25.	26/03/2022	FE	Term End
26.	*28/3-06/04/2022	FE	University Theory Exam
27.	11/04/2022	FE	Term-II Commencement

FE Coordinator **Academic Monitoring I/C** **Academic Calendar I/C**