



MAHATMA GANDHI MISSION MEDICAL COLLEGE

Phase 2, Sector 8, Nerul (W), Navi Mumbai – 400706

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Circular

MGM MC-Nerul/2025/Summer Vac / 033/2025

Date: 15/04/2025

Subject: Information about summer vacation -2025 for MGM Medical College Nerul, Navi Mumbai with effect from 1st May 2025 to 10th June 2025.

The summer vacation 2025 as per MGM Institute of Health Sciences, for teaching staff will extend from 01/05/2025 to 10/06/2025 both days inclusive.

Only those members who have completed one full year of continuous service are entitled to half of the vacation as per the schedules decided by the Head of Department .

MGM Medical College, Nerul, Navi Mumbai will extend summer vacation from 01/05/2025 to 10/06/2025 both days inclusive for teaching staff .

VACATION FOR THE FACULTIES

FIRST HALF :- 01/05/2025 to 20/05/2025

21/05/2025 will be a common working day.

SECOND HALF :- 21/05/2025 to 10/06/2025

VACATION FOR STUDENTS

Phase 1 :- 12/05/2025 to 18/05/2025

The Head of Department should take into consideration the teaching programme of the UG students. 50% of the faculty should be on duty. Any regulatory council/NMC Assessment/NAAC/UGC requirements staff may be recalled with short notice to resume their duties .

The clinical side HOD should submit the emergency duty roster of the doctors on duty during vacation before 1st may 2025 and duty will include from 1st may 2025 to 10th June 2025 so that OPD, IPD, Emergency, pertaining to Patient care does not suffer.

The HoDs are requested to submit the detailed duty schedule with addresses / email address & phone numbers of the members of teaching staff working in the department along with alternate phone number, so that it is easier to contact in case of any network issue.

NOTE:

Vacation will not be attached with any other leaves

No leave during working period of vacation (even special leave) will not be granted

SR/ PhD /other enrolled students names should not be included in the vacation schedule.

NMC AEBAS punching is compulsory while on duty during vacation.

Dr. SANDHYA KHADSE
DEAN

DEAN **MGM MEDICAL COLLEGE & HOSPITAL NERUL**
MGM MEDICAL COLLEGE, Nerul, Navi Mumbai

CC to

1.Registrar - MGMIHS Kamothe

2.Medical Director - MGM Medical College ,Hospital and Research Centre, Nerul

3.Medical Superintendent – MGM Hospital and Research Centre, CBD