



MGM MEDICAL COLLEGE NERUL

Plot no-14, Phase-II, Sector-08, Nerul(W), Navi Mumbai, Maharashtra-400706
Tel No- 022-3514 2400, Website- www.mgmmcnerul.edu.in Email- mgmmcnerul@gmail.com

CHECK LIST FOR DOCUMENT SUBMISSION

DATE: / /2026

Name of Candidate: Mr. / Ms. _____

NEET Roll No: _____ NEET AIR: _____ NEET Marks: _____

1		Allotment Letter (Online generated by MCC)
2		Admit Card of NEET UG 2026
3		Statement of Marks NEET UG 2026
4		Certificate of Birth or any other government document in which date of birth is mentioned
5		10th / SSC Mark Sheet or its equivalent
6		10th / SSC Passing Certificate or its equivalent
7		12th / HSC Mark Sheet or its equivalent
8		12th / HSC Passing Certificate or its equivalent
9		Bonafide & Character Certificate from the Head of the Institution Last attended.
10		College Leaving/Transfer Certificate
11		Migration Certificate (if applicable)
12		Age, Nationality & Domicile Certificate/Photo copy of Valid Passport
13		Affidavit Regarding Educational Gap
14		Ten Recent Passport Size Photographs
15		Medical fitness Certificate from a registered Medical Practitioner (no fixed format)
16		Caste Certificate, Caste Validity Certificate & Non-Creamy layer Certificate
17		Photocopy of PAN Card (Parent & Student Both)
18		Photocopy of Aadhar Card (Parent & Student Both)
19		Gazette Copy (In case of any change in the name of the candidate.)
20		Undertaking/Declaration (duly notarized) as per attached formats (A, B)

Fees can be paid in multiple DD's with amount totaling to the total tuition fees

Tuition Fee DD. No.	Dated	Bank.	Rs.
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For NRI Quota Admissions (As per DGHS/Govt. of India Guidelines)

21		Notarized affidavit of the person who is NRI and the Sponsor
22		Document claiming that the Sponsor is an NRI (Valid passport, Visa & Indian Embassy letter situated in that country)
23		Relationship of NRI with the candidate (Notarized affidavit of family tree)
24		Affidavit from Sponsor that he/she will sponsor the entire course fee of the candidate
25		Embassy Certificate of the Sponsor

Abstract from Information Bulletin of MCC (Annexure 6 on page number 62)

The conversion of nationality from 'Indian' to 'NRI' is 'provisional' based on the authorities at the time of reporting and the Embassy Certificate from the sponsored may be sent to the Ministry of External Affairs / respective High Commissions for verification, if found "FAKE" the provisional allotment of candidate may be cancelled and legal action might be initiated by the competent authority.

Verified by a Member of Scrutiny Committee: Dr. _____ Signature: _____

Important Note:

1. This is to certify that the above tick (✓) marked original document (Total: _____ Documents) are retained by MGMIHS Institute of Health Sciences.
2. This checklist only shows that; the original documents are retained by MGMIHS for ascertaining authentication and doesn't indicate admission to the course in any manner.

Verified by a Member of Scrutiny Committee: Dr. _____ Signature: _____

College Seal:

DECLARATION

I solemnly affirm and state that:

- (i) I am very well aware that I have been given admission to the MBBS course inter-alia on the basis of the abovesaid original documents submitted by me.
- (ii) The documents mentioned at Sr. No. 1 to 25 are the original documents and their true copies are duly authenticate/attested by me.
- (iii) I shall be held solely responsible for genuineness of my original documents listed at Sr. No. 1 to 25 which are submitted to the MGM Institute of Health Sciences and shall not hold the MGMIHS liable in any manner.
- (iv) In case any of the said documents is not found to be authentic or genuine, I shall be liable for appropriate legal action and also for cancellation of my admission or withdrawal of my degree, even if the degree is already confirmed / awarded.
- (v) In case my admission is cancelled because of fraudulent practices, I undertake to pay the entire fee for the course of study.

Solemnly affirmed at: **MGM Medical College, Nerul** On this _____ day of _____ 2026

WILLING TO UPGRADE: YES / NO

Deponent: (Signature of student): _____ Mobile No. of Student: _____

(Name of Student): _____ (Email of Student): _____

(Signature of the Parent): _____ Mobile No. of Parent: _____

(Name of Parent): _____ (Email of Parent): _____