

**MGM INSTITUTE OF HEALTH SCIENCES**

(Deemed to be University u/s 3 of UGC Act, 1956)

Accredited by NAAC with 'A++' Grade

Checklist for Documents Submission (First Year M.B.B.S. 2024-25)

1	Admit Card of NEET UG 2024
2	Statement of Marks of NEET UG 2024
3	Nationality Certificate / Domicile Certificate / Photo copy of Valid Passport/Birth Certificate
4	Photo Copy of Aadhaar Card
5	Passing Certificate of SSC or its equivalent
6	Statement of Marks of SSC or its equivalent examinations
7	Passing Certificate of HSC/CBSE/ICSE or its equivalent
8	Statement of Marks of HSC/CBSE/ICSE or its equivalent examinations
9	Leaving / Transfer Certificate
10	Medical Fitness Certificate from a Registered Medical Practitioner (No fixed format for it)
11	Undertaking / Declaration (duly Notarized) as per attached format (A, B)
12	Caste Certificate & Caste Validity Certificate & Non-Creamy layer Certificate (For ST, SC and OBC candidate)
13	Four recent Passport size photographs.
14	Fee can be paid in multiple DD's with amount totaling to the total tuition fee.
	Tuition fee DD No. Date Bank Rs.
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15. For NRI Quota Admissions (As per of DGHS/Govt. of India guidelines)

a	Document claiming that the Sponsorer is an NRI (Valid passport, Visa of the sponsorer)
b	Relationship of NRI with the candidate (Notarised affidavit of family tree)
c	Affidavit from Sponsorer that he /she will sponsor the entire course fee of the candidate duly notarized
d	Embassy Certificate of the Sponsorer. (Certificate from the Consulate)

**Abstract from Information Bulletin of MCC
(Annexure 6 on page number 62)**

The conversion of nationality of candidates from 'Indian' to 'NRI' is 'provisional' based on the documents submitted by the candidates which will be verified by the allotted college authorities at the time of reporting and the Embassy Certificate from the sponsorer may be sent to the Ministry of external Affairs / respective High Commissions for verification. If found 'FAKE' the provisional allotment of candidate may be cancelled and legal action might be initiated by the competent authority.