



Minutes of the Meeting
PTA Association and PTAEC Formation
Academic Year: 2026-27

Meeting No.: 1

Date: 18th April 2026

Time: 10:45 AM

Venue: Multipurpose Hall

Agenda:

1. To select/elect members of PTAEC for AY 2026-27.
2. To select/elect Vice Chairman and Joint Secretary.
3. Any other point with permission of the Chairman.

Attendance:

Notice for the participation in PTAEC 2026-2027 was posted on 2nd April 2026 followed by 3 reminders as below

1st reminder on 8th April 2026, 2nd reminder on 15th April 2026, 3rd reminder on 17th April 2026.

In response to which we received 24 nomination forms out of which 19 nominees were present for the meeting reflecting active and satisfactory participation.

Minutes of the Meeting:

The meeting commenced with a **warm and gracious welcome** extended to all dignitaries and parents by **Mrs. Shubhangi Thakur (Coordinator)**.

This was followed by a **ceremonial and auspicious lighting of the lamp** by the distinguished guests:

- **Mr. Mohan Kongere**, Divisional Officer, Rayat Shikshan Sanstha, Raigad Division.
- **Mr. Balasaheb Karande**, PRO, Rayat Shikshan Sanstha, Raigad Division.
- **Ms. Swapnali Mhatre**, Principal, Loknete Ramsheth Thakur English Medium School & Jr. College.

The ceremony was conducted in a **respectful and dignified manner**, setting a positive tone for the meeting.

A **felicitation ceremony** was then organised where the respected guests were honored by the Principal, **Mr. Avinash Kulkarni**. In return, **Mr. Mohan Kongere** felicitated the Principal Sir, acknowledging his dedicated leadership and contribution to the institution.

The Principal Sir then delivered an informative detail about PTAEC formation and selection process to all parents. He elaborated on the **remarkable growth of the school** and highlighted key achievements and milestones, which were highly appreciated by the audience.

He further explained the **agenda of the meeting** and the **transparent selection process** of PTAEC members. The process of **draw of lots (lottery system)** was systematically conducted by Mrs. Shubhangi Thakur, ensuring fairness and clarity.

Through this process, **12 parent representatives were successfully selected**. The Sr. KG PTA position was kept on hold due to unavailability, and therefore, the positions of **Vice Chairman and Joint Secretary (Parent)** were also kept on hold for finalization in the next meeting.

Following the selection, the newly elected PTA members were felicitated by the dignitaries in a formal and encouraging manner.

The former PTA members, **Mrs. Kavita Sharma and Mrs. Jayashree Punde**, provided **valuable guidance and practical insights** to the newly selected members. They emphasized:

- Regular and punctual attendance in meetings.
- Active participation and constructive feedback.
- Addressing parent concerns effectively.
- Contributing towards smooth coordination between school, teachers, and parents.

Subsequently, the **teacher representatives were selected**, completing the formation process of the PTA Executive Committee.

Towards the end, an inspiring guidance was delivered by Mr. Mohan Kongere, who appreciated the initiative and encouraged collaborative efforts for the holistic development of students and the institution.

The programme then proceeded with a **formal Vote of Thanks**, expressing sincere gratitude to all dignitaries, parents, and staff members for their active participation, and culminated with the **National Song**, marking a respectful and dignified closure.

Overall, the PTA meeting was conducted in a disciplined, transparent, and highly effective manner, strengthening the partnership between parents and the school and promoting a shared vision for student success and institutional growth.

A.S. Kulkarni
20/4/26

Principal & Chairman, PTAEC

