



Mahatma Gandhi Mission's
COLLEGE OF ENGINEERING
An Autonomous Institute, Accredited by NBA & NAAC
Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere-Raigad
MGM Campus, Hingoli Road, Near Airport, Nanded

Website: mgmcen.ac.in

TENDER FORM

2026-2027

TENDER DOCUMENTS

For
Printing and supply of Examination Answer Booklets

Date of issue of Tender: 31/08/2026

Last Date of Submission: 07/09/2026

Issued To

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Sr. No.....

Price of Tender Documents Rs. 300/-



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NOTICE FOR INVITATION OF TENDER

- 1 The institute invites Sealed tenders under a Two-Bid System (Technical and Financial) are invited from reputed, certified high-security printers for the printing, and door-step supply of Examination Answer Booklets (with security measures such as Official Watermark, Micro-Text Linings, UV invisible printing etc) for the **Academic Year 2026-2027**.
From authorized dealers & suppliers who have registered under Shop Act. & Sales Tax Act.
- 2 The terms and conditions, which govern the contract made on behalf of the institute, are also enclosed.
- 3 The tenderers are requested to read the enclosed instructions; Terms and conditions carefully before quoting the rates in quotation/Tender schedule and comply with the same.
- 4 The tenderer should satisfy all the conditions and instructions, which are mentioned in the Tender Notice and our Tender's Terms & Conditions.
- 5 The Institute reserves the right to delete any item or items or to increase or to decrease the quantity of any item or items from the Tender Schedule.
- 6 The right to accept or reject any/or all the quotations/ Tenders /Rate Contract from any or all parties without assigning any reason is reserved.
- 7 Tender form can be obtained from college office up to **07/09 /2026** on cash payment of **Rs.300/-** (Non Refundable) towards the cost of tender documents or download from our website and submit along with Tender form fees in cash or DD/ Pay order in favor of The Director, MGM's College of Engineering, Nanded, Payable at Nanded.
- 8 Last date of receipt of duly completed tender is **07/09 /2026**

**DIRECTOR
MGM'S COLLEGE OF ENGINEERING**

TERMS & CONDITIONS

Sealed item rate tenders are invited from reputed, well-established manufacturers / authorized distributors / dealers for supply of above mentioned items.

1] Tender shall be submitted in sealed cover and shall be marked as tender form for **Printing and supply of Examination answer booklets**

2] Tender shall be superscripted with description of tender and tender form number, due date and addressed to The Director, Mahatma Gandhi Mission's College of Engineering, Nanded.

3] Tender shall enclose the following information while submitting the tender.

- Average Annual turnover of the tendered during the last three years certified form a Chartered Accountant.

- Current Valid Income Tax clearance Certificate (ITCC) & GST Certificate

4] Rate should be quoted with reference to the original tender form.

5] No quotation except authorized tender form will be considered.

6] The tender document should include specifications of paper used and security features.

7] The tenders are expected to exercise greatest care in entering the rates in this tender.

No mistakes been made while quoting the rates will be entertained.

8] The rates quoted shall be inclusive of all taxes, duties, delivery charges, if any.

9] Tenderers shall confirm that the prices quoted shall be valid irrespective of the quantity ordered against each item covered in the tender.

10] The quoted rates shall be valid for 60 days from the date of opening of tender.

11] Payment

100 % payment shall be made by Cheque / RTGS after full filling the following conditions.

a) Receipt of bills with supporting documents in triplicate.

b) Verification and confirmation of specification and the make regards with purchase order.

12] In case of failure to supply the material within the stipulated delivery period, MGMCEN reserves the right to cancel the order to non-delivered portion of material and invoke the bank guarantee of the tender..

13] MGMCEN reserves the right to reject tender in whole or in part without assigning any reason thereof.

14] Any tender containing conditional clause will disqualify tendered offer.

15] The quotation must be for materials strictly in accordance with the specification / Product code which are given in the tender inquiry in the case the tendered has offered substitutes the exact specification of the material offered should be clearly stated drawing /sketches or any other technical data should be submitted separately. If required tendered should give the sample answer booklets at his own cost.

16] Authorized distributors should enclose authorization letters along with the tender.

DIRECTOR
MGM'S COLLEGE OF ENGINEERING

ANNEXURE-I

INFORMATION ABOUT TENDERER

A) In case of Individuals :

- 1) Name of Business :
- 2) Whether ownership's registered. :
- 3) Date of commencement of business :
- 4) Whether ITCC & STCC is enclosed :
- 5) Validity of ITCC & STCC :
- 6) Average annual turnover for last 3 years. :

B) In case of Partnership:

- 1) Name of Business :
- 2) Whether partnership is registered. :
- 3) Date of establishment of business :
- 4) Whether ITCC & GST is enclosed :
- 5) Validity of ITCC & GST :
- 6) Average annual turnover for last 3 years. :

C) In case of Limited Company :

- 1) Amount of paid up capital :
- 2) Name of directors :
- 3) Date of establishment of firm :
- 4) Whether ITCC & STCC is enclosed. :
- 5) Validity of ITCC & STCC :
- 6) Average annual turnover for last 3 years.

Office stamp of the Tenderer

Signature of Tenderer

Name :

Designation :

Date:

Printing and door-step supply of Examination Answer Booklets (with security measures for the Academic Year 2026-2027

Sr. No.	Item	Details/Quantity	Specification	Remark
01	Printing of Examination answer Booklets	Estimated Annual Requirement of Booklets : 24 pages: Quantity 30000 8 pages: Quantity 30000 4 pages: Quantity 30000	1. Answer book Printing and Binding Specification : • Answer book Size- A4 • Paper GSM- 80, A grade Maplitho paper • Answer book Color – Single • 24- Pages Answer book - Stitching • 8- Pages Answer book -Staple pining • 4-Page answer book 2. Answer book security features- Invisible logo, Water mark logo, Micro line, Dual Hidden Image, Static page barcode on inner pages and Serial Numbers.	