



M.G.M.'s College of Engineering, Nanded

Internal Quality Assurance Cell (IQAC)

Meeting: 10

Date: 05.12.2020

NOTICE

The IQAC meeting is arranged on 18.12.2020 at 11.00 A.M. in the office of Chairperson. You are kindly requested to make it convenient to attend the same in time. The Agenda of the meeting is as follows:

AGENDA

Item No.01: To review the minutes of previous meeting

Item No.02: To plan for webinars, online courses and online classes considering COVID-19 situation.

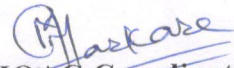
Item No.03: To plan for online soft skill and technical training courses.

Item No.04: To review the semester, syllabus completion report and AQAR-19-20.

Item No.05: To get revamping of the electrical and networking installations

Item No.06: Any other matter with the permission of Chairperson

Item No. 07. Vote of thanks


IQAC Coordinator
Dr. Harkare M. G



M.G.M.'s College of Engineering, Nanded

Internal Quality Assurance Cell (IQAC)

Meeting: 10

Date: 18.12.2020

Minutes of the meeting:

The minutes of IQAC meeting held on 18.12.2020 at 11.00 A.M. in the office of Chairperson are as follows:

The meeting started with warm welcome of Chairperson and committee members by IQAC Coordinator.

Item No.1: Confirmed minutes of previous meeting;

Item No.1.1: Discussed and planned for admission process of FY students, this was delayed due to Covid-19 pandemic;

Item No.1.2: Chairperson and Committee members **reviewed and verified** syllabus completion and Test-Term work report of previous semester. The Chairperson, Dr. Mrs. Geeta S. Lathkar suggested some improvements in the criteria for detention.

Item no.1.3: Reviewed conduction of online classes on Microsoft Teams Software / Google meet / Google classrooms that were planned due to Covid pandemic;

Reviewed all the internal examinations that were conducted in online mode using Vmedulife ERP software;

It is decided to make use of various Learning Management Schemes (LMS) available for effective teaching learning in the pandemic situation.

Item No.1.4: As previously suggested by vice principal, Dr. Shirish Kotgire , about conduction of practicals on Virtual Lab platform, with the approval of Chairperson Dr. Mrs. Geeta S. Lathkar and the committee members, the Institute joined Virtual Lab as a Nodal Centre ((An initiative of MHRD under the National Mission on Education through ICT).

Reviewed conduction of laboratory experiments on VLabs, and use of various LMS platforms for effective teaching learning.

Item No.1.5: Reviewed various National and International level Webinars by experts from industries and academia organized by various Departments. It is decided to motivate the students and decimate current state of knowledge with the help of alumina.

Item No.1.6. Chairperson and committee members have discussed and appreciated the activities organized through SWAYAM, NPTEL, Spoken tutorial, Unnat Bharat Abhiyan. Also, suggested to continue and improve the training placement activities in the upcoming semester.

Item No.1.7. The requirements and maintenance of departmental laboratories and workshop on priority basis is approved by the chairperson.

Item No.2: Discussed and reviewed AAA report and AQAR-19-20 with all the criteria coordinators under the guidance of Chairperson Dr. Mrs. Geeta S. Lathkar and final report is prepared.

Item No.3: It was decided and planned to conduct regular classes through online mode using Microsoft Teams Software / Google meet / Google classrooms as per the convenience of students and faculties. It is decided to conduct all the internal examinations through online mode using Vmedulife ERP software.

Item No.4: It is decided to conduct practicals through Virtual Lab Nodal Centre Network of IIT, Bombay (LC 200). Departmental Virtual Lab coordinators will plan and arrange the required sessions and make the laboratory experiments available for various courses to the students.

Item No.5: It is decided to instruct all the faculty members to attend online webinars, various online courses, national and international conferences to enhance their knowledge and performance in the pandemic situation of COVID-19.

Item No.6: Chairperson and committee members decided to run few courses suggested by University through Swayam, NPTEL and software training using spoken tutorial.

In last semester, 1206 students were enrolled for various courses of different discipline through Swayam and NPTEL and was decided to improve the participation of students and faculty for registration of add-on courses.

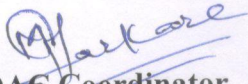
Item No.7: The various online training courses were organized through training and placement department, such as:

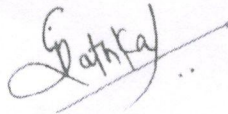
1. TCS Aptitude training by **Focus 4D care Education Pvt. Ltd.**, total 339 students enrolled and completed the training course.
2. TCS Aptitude training by **Profound education services Pvt. Ltd.**, total 890 students enrolled and completed the training course.

It is decided to work on various skill enhancement activities.

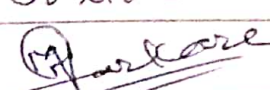
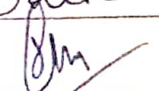
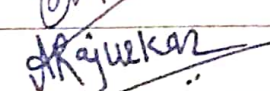
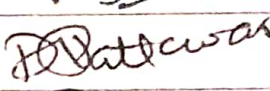
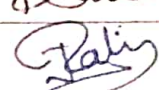
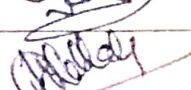
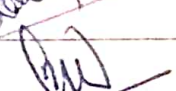
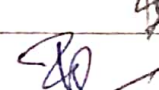
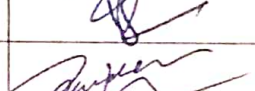
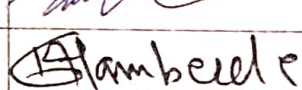
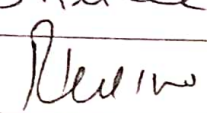
Item No.8: It is observed that mentors are regularly taking care of mentees and monitoring academic progress and regularly informing to their parents /guardians/HOD's through meetings, personal phone etc. Efforts taken by faculty members is appreciated.

Item No.9: The meeting was concluded with vote of thanks to Chairperson.


IQAC Coordinator
Dr. Harkare M.G.


Chairperson / Director
Dr. Mrs. Geeta S. Lathkar

The following members were present for the meeting on 18-12-20 at 11.00 AM.

Name	Designation	Category of members as per Norms	Signature
Dr.Mrs.Geeta S. Lathkar	Chairperson	Chairperson	
Prof.P.S.Borade	Member	Member from Management	online.
Dr.M.G.Harkare	Coordinator	Coordinator	
Dr.K.G.Narayankhedkar	Member	Sr. Administrative Officer	Online.
Dr.S.L.Kotgire	Member	Sr. Administrative Member	
Dr.Mrs.A.M.Rajurkar	Member	Sr. Administrative Member	
Dr.D.V.Pattewar	Member	Administrative Member	
Mrs.J.H.Patil	Member	Administrative Member	
Dr.Mrs.K.C.Jondhale	Member	Administrative Member	
Mr. Shimpale P.M.	Member	Administrative Member	
Mr.S.A.Hashmi	Member	Administrative Member	
Mr.Pawar P. P.	Member	Administrative Member	
Mr.L.Ravikumar	Member	Administrative Member	
Dr.G.K.Hambarde	Member	Administrative Member	
Mrs.Kirtiga Reddy	Member	Student and Alumni	AA
Mr.Mukesh Jain	Member	Student and Alumni	online.
Mr.Prashant Bhaduria	Member	Student and Alumni	online.
Mr.Umesh Dashrathe	Member	Industrialist	online.
Mr.P.P.Kulkarni	Member	Member from Office	
Mr.	Member	Students Representative	AA
Ms.	Member	Students Representative	AA